**Internet**

What does the www stand for?

What are browsers?

What are some common browser applications?

What are search engines?

What are some common search engines?

When we search the Internet we can narrow our search using a keyword. What are some typical Boolean search terms and there corresponding symbol?

**Ethics**

What are ethics?

How might they relate to computers?

What is an acceptable use policy?

If you use information from someone while writing a paper, what is the ethical thing to do that gives them credit for the original work?

What is shareware? All rights reserved? Freeware? How would these relate to ethics?

**Documents**

What is a template?

What do we use on the computer to organize our files?

What files would go in a music folder? A documents folder? Etc.

What are some different types of documents?

**Programs - Word Excel PowerPoint**

What is a reference section? What type of alignments does it usually have? Block, modified, hanging

What do we use the Thesaurus for?

What are some other word programs, excel programs, presentation programs?

What do we use each of the above for?

What does spell check do and not do?

What are some typical formulas in excel?

What tells you a cell is ready to receive data?

**Hardware**

What does the CPU do?

What is binary?

What does hertz measure? What do bytes measure?

**Email**

What are some benefits of email?

What are some problems with email?

What is it called when you want to send a file with an email?